

Village of Willow Springs

Application for Community Service



Contact Information

1. Name	
2. Street Address	
3. City, Street, Zip Code	
4. Phone #1	
5. Phone #2	
6. E-Mail Address	
7. Date of Birth	____ / ____ / ____

Availability

8. During which hours are you available for community service assignments? (check all that apply)

___ Weekday mornings ___ Weekday evenings

___ Weekday afternoons

Community Service Information

9. Why do you need community service hours?

___ Court Ordered Specific Reason: _____

___ School Disciplinary Action

___ National Honors Society

___ Organization (confirmation, communion, etc.)

___ Other _____

10. Number of community service hours needed: _____

11. Completion of hours required by (date): ____ / ____ / ____

Personal History

12. Have you ever been convicted of a misdemeanor or felony other than minor traffic violations? Yes No

If yes, please explain:

13. Are you/have you been a member of the United States military? Yes No

Special Skills or Qualifications

14. Summarize any special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies that may be helpful in placing you with a community service assignment.

Person to Notify in Case of Emergency

15. Name	
16. Street Address	
17. City, Street, Zip Code	
18. Phone #1	
19. Phone #2	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted for a community service assignment, any false statements, omissions, or other misrepresentations made by me on this application may result in my dismissal. By signing and submitting this application, I am authorizing the Village of Willow Springs to conduct a background check.

Name (printed)	
Signature	
Date	

Our Policy

It is the policy of the Village of Willow Springs to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in doing community service with us. You will be contacted regarding the status of your community service request as soon as possible.

For Office Use Only:

Date Received: _____ Initials: _____

1. Attach a copy of ID
2. Forward this application to the Police Chief
3. Give a copy to Adena
4. Scan original into "Community Service" Scans folder.
5. Put original in "Community Service Applications" folder.